


Selecting a new or different market with the Radius software

If you have more than one survey area loaded in Radius: i.e. a single county survey and a multiple county survey area, you will need to follow a few steps to change what survey you are looking at.

- First open the Radius software. In the lower right of the Radius Wizard, click **Cancel**, this will clear the Wizard from the screen
- Next, in the upper left, click on the word **File**
- This will drop down a menu; click on the word **Preferences**.
- Now click on the words **Summary Data**.
- This opens the **Where are the Summary Data Files** window.
- Double click on the word **Eastlan** in the middle window, this will collapse the files underneath so you can select the new market you want.
- Now double-click on your new market selection. It is important to double-click the market folder so it opens. You will see to the left under the *File Name* heading various files with .ACF extensions. This tells you that the market folder you selected is open. You do not need to select any of the .ACF files themselves.
- Now click **OK** in the upper right of the *Where are the Summary Data Files* window, this will close the window.
- In the **Preferences** window to the right of the words **Summary Data**, your new market should be listed:
for example: C:\Radius\Data\Eastlan\ -Market Name-
- Click **Close** in the lower right of the Preferences window.
- Now click the **Wizard icon**  to start working on your newly selected market.

Please call 253-858-6671 if you need further help. Thank you for using Eastlan Ratings and Radius.